

## Proposal for IAS Sponsorship of Plenary/Invited Speakers of Activities

**Note:** *Please read the Guidelines on "IAS Sponsorship of Plenary/Invited Speakers of Activities" before completing this form.*

**Part A: To be completed and signed by the Activity Organizer**

Activity Organizer: <i>(Name and Department)</i> Activity Co-Organizer(s): <i>(Name and Department)</i>			
Title, date(s) and venue of the proposed activity: <sup>(1)(2)</sup>			
Expected number of participants:			
Name and home institution of the plenary/invited speaker(s) proposed for IAS sponsorship: <sup>(3)</sup>	(1)		
	(2)		
Can the talk(s) to be given by the proposed plenary/invited speaker(s) at the activity be made open to the public? <sup>(4)</sup> <i>(Please check the appropriate boxes on the right.)</i>		Yes	No
	Speaker (1)		
	Speaker (2)		

Significance and expected impact of the activity on the IAS, HKUST and Hong Kong:	
Remarks:	

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Part B: To be completed and signed by the Head of Department/Division of the Activity Organizer <sup>(5)</sup>**

I have read through the details as set out in Part A above and am supportive of this proposal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Remarks:*

- (1) *Activities are initiated by HKUST faculty members to help the IAS drive research and may take place in the form of standalone conferences/workshops/seminars/symposiums, etc.*
- (2) *Please attach print materials and/or provide the URL of the Website of the proposed activity if available.*
- (3) *Please attach a copy of the CV of the proposed plenary/invited speaker(s) and his/her/their confirmation of acceptance to participate in the proposed activity.*
- (4) *The IAS will arrange appropriate publicity if the talk(s) can be made open to the public.*
- (5) *In the case where the Activity Organizer is the Head of Department/Division, Dean's approval is to be sought.*